

ATHLETIC TRAINING MASTER AGREEMENT

Brigham Young University

This Agreement is entered into this ____ day of _____, 200__ between Brigham Young University, a Utah nonprofit corporation and educational institution on behalf of itself and Brigham Young University-Idaho located in Rexburg, Idaho, Brigham Young University-Hawaii located in Laie, Hawaii, and the LDS Business College located in Salt Lake City, Utah (“Educational Institutions”) and _____ (the “Experience Provider”) located at _____

Phone# _____

1. **INTER-INSTITUTIONAL APPLICATION:** In order to facilitate internship opportunities among the Educational Institutions, this Master Internship Agreement is intended to govern the relationship between the Experience Provider and each Educational Institution with respect to student interns from any of the Educational Institutions involved in an internship arrangement with the Experience Provider.

2. **GENERAL CONSIDERATIONS:**
 - 2.1 An internship is a cooperative program between the Educational Institutions and approved Experience Providers. The Experience Providers provide supervision, facilities, and instruction which help students acquire the skills and knowledge needed in their chosen field of study or occupation.
 - 2.2 This Agreement is for the period agreed upon between the Experience Provider and the applicable Educational Institution.
 - 2.3 This Agreement may be terminated by an Educational Institution or the Experience Provider for good and sufficient cause by providing reasonable advance written notice to the other.
 - 2.4 The Educational Institutions and the Experience Provider agree to indemnify each other from any claims or liability, including reasonable attorneys’ fees, due to their respective negligent acts or omissions arising from the performance of this Agreement and to have in effect applicable insurance coverage to adequately underwrite this promise of indemnity.
 - 2.5 The Educational Institution is acting as an internship facilitator only and will be neither responsible for nor held liable for any claims, disputes, losses, damages, injuries, adverse events or outcomes arising out of or caused by Experience Provider’s actions, inactions or negligence.

3. **THE STUDENT AGREES TO:**
 - 3.1 Comply with the Experience Provider’s policies and procedures.
 - 3.2 Comply with the applicable Educational Institution’s dress and grooming standards and honor code.
 - 3.3 Enroll as an academic internship student and perform the duties indicated unless released by the applicable Educational Institution and the Experience Provider.
 - 3.4 Report serious problems, including safety and personnel problems, to the Internship Coordinator of the applicable Educational Institution and the Experience Provider.
 - 3.5 Maintain personal health insurance or student health insurance.
 - 3.6 Execute a separate Student Internship Agreement with the applicable Educational Institution agreeing to abide by the terms of this Agreement and to perform additional duties and responsibilities as outlined in the Student Internship Agreement.

4. THE EXPERIENCE PROVIDER AGREES TO:

- 4.1 Have all certified athletic trainers responsible for supervising student's clinical education satisfactorily complete a Clinical Instructor Workshop that will be provided by the University.
- 4.2 Provide a planned, supervised program of clinical education based on objectives compatible with those of the Educational Institution.
- 4.3 Provide an orientation to the Experience Provider Site, administrative policies, standards and practices.
- 4.4 Accept the primary responsibility for supervision and control of the student at the internship site.
- 4.5 Provide qualified personnel to supervise the students directly during the clinical experience. The Experience Provider shall designate a staff member (the 'Experience Provider Coordinator") who will be responsible for working with the Educational Institution and its faculty to coordinate and direct the clinical education program and the students' clinical experience.
- 4.6 Permit periodic inspection by the University and accrediting agencies of its facilities, student records, other records, or other items that pertain to the ATEP.
- 4.7 Inform both the Educational Institution and the student concerning the student's level of clinical growth and competence and will notify the applicable Educational Institution's Internship Coordinator or Internship Office immediately, preferably by phone, of any cause of dissatisfaction with or of misconduct on the part of the student. The Experience Provider agrees to complete one or more evaluation reports on forms to be provided by the Educational Institution. The evaluation process will be completed during a conference between the supervisor and the student.
- 4.8 Involve the student for the entire period of the internship as agreed unless this Agreement is terminated for cause (See 2.3 above.)
- 4.9 Give the student the opportunity to perform a variety of tasks to acquire and practice various skills.
- 4.10 If applicable, pay the student the agreed upon rate of compensation for the term of the internship.
- 4.11 Provide Workers' Compensation and/or other employment benefits to the student to the extent required by law.

5. EDUCATION INSTITUTION AGREES TO:

- 5.1 Be responsible for selecting only those students who have successfully completed all the prerequisite courses and/or previous clinical education experiences. The Educational Institution shall retain general responsibility for content and methods of instruction, supervision, control, evaluation and related matters concerning the structure of the clinical education program and student admission to, dismissal from and participation in and faculty appointments to the clinical education program.
- 5.2 Inform the Experience Provider of the level of training the students have received prior to this placement. The Educational Institution shall provide the Experience Provider with current information about its curriculum and clinical education goals.
- 5.3 Notify the student that he or she is responsible for respecting the confidentiality of information regarding patients and clients of the Experience Provider, and their records in accordance with the Experience Provider's site policies and procedures and notify students of immunizations where required, background checks where required and liability insurance where required.
- 5.4 Ensure the Internship Coordinator contacts the student and Experience Provider, discusses the student's progress, and advises relative to the program of study.
- 5.5 Ensure the Internship Coordinator strives to promote harmony and cooperation between the Experience Provider, the student, and the Educational Institution.

5.6 Provide liability insurance for the student to cover damage or harm caused by the student in the amount of \$1,000,000 per student, per occurrence, \$3,000,000 in the aggregate, when this Agreement is signed and returned to the Brigham Young University Internship Office.

6. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement of the parties with respect to the subject matter of this Agreement.

The Experience Provider, **Complete Address:**

Attention: _____

The Experience Provider

By: _____
Administrator or Responsible Officer

Date: _____

Brigham Young University Department:

Attention: _____

Brigham Young University

By: _____
Adrienne Chamberlain

Program Coordinator
Internship Office

Date: _____

BYU Internship Office; 130A B-34, Provo, Utah 84602; 801-422-3337; E-mail: Adrienne.chamberlain@byu.edu